



## Wellesley Parents' Association

### Minutes of Meeting held Monday 19<sup>th</sup> February 2024, 7.30pm, Wellesley College

|                                  |   |
|----------------------------------|---|
| <b>Committee Members</b>         | Robert Pritchard, Sam Batchelar, Caroline Drury, Sarah-Jane Hays, Amy Anderson, Ding Wang, Cherie Burnett |
| <b>School Representative</b>     | Mike Bain   |
| <b>Foundation Representative</b> | N/A   |
| <b>Apologies</b>                 | Nicola Mackenzie-Maurd  |

| Action Items & date                        | Date                   | Who               | Status                |
|--|------------------------|-------------------|-----------------------|
| • Playground sunshade scoping              | TBA                    | Cherie            | In progress           |
| • Art Calendar 2023<br>• Art Calendar 2024 | Completed<br>Term 2    | Sarah-Jane<br>TBC | Completed<br>Handover |
| • WPA Membership management                |                        | All               | TBA                   |
| • Sunday Funday 2024                       | 10 <sup>th</sup> March | Sam/Caroline      | In progress           |
| • Greeting Cards                           |                        |                   | Hold                  |
| • Entertainment Books 2024                 |                        | Amy Anderson      | In progress           |
| • School Disco 2024                        | Term 2 TBA             | Ding Wang         | In progress           |

#### REGULAR COMMITTEE MEETING

##### Opening/Apologies/Previous Meeting Minutes:

Sam opened the meeting at 7.40pm. Cherie gave apologies for Nicola and informed that Cormac has resigned from the committee and has provided email details for Joanna to add to the list.

Previous meeting minutes were agreed by Amy and Sarah-Jane

##### Action Items:

**Playground Sunshade** – Cherie reported that she had contacted more companies for shade quotes. Playground Centre that built the existing playground, Park Supplies and Playgrounds, Coverworks, Lidgard Sails, and Canvasland.

Playground centre and Park Supplies and Playgrounds do not do shades. Coverworks who had visited previously can not proceed with a quote due not being able to sub out the post holes work that would be required. Canvasland to get back with a time for a site visit.

Cherie met with Lidgard Sails Monday 19<sup>th</sup> in the morning for a site visit, measure and quote. Cherie had previously sent Lidgard the plans of the playground and they had already done a quote to start. The quote was for \$41,342 - senior playground and \$41,697 - junior playground not including consents. Cherie had forwarded a copy of the quote to Mike, and Mike mentioned he liked the design and what he could see so far and would like to see what they come back with after the site visit. Mike said he likes that they were using galvanised posts instead of timber due to the strength required for the location.

Cherie informed that the shades would block the view from the year 3 classroom and that the senior playground proved a challenge for pole placement for the shades as there are fall zones to consider. They could put the poles close to the play equipment so that they would not pose a fall zone risk, but Mile noted that that would not work as we would not like to see a child get stuck between the playground equipment and poles. No existing playground poles can be replaced as that can affect the existing playground warranty. Cherie reported that Lidgard had said they could cover only half or part of the senior playground to maintain some view.

It was discussed at the meeting that most would not like the view blocked and noted it was important for the children to have natural light in the classroom.

Once we have 3 quotes Caroline offered to help prepare the funding applications for funding of the shades.

**Art Calendar** – Sarah-Jane informed that we would receive a rebate of around \$1300 from the Art Calendars. Sarah-Jane brought a box with all the information (box stored in WPA cupboard) required for the next person to take over the Art Calendars for 2024. All agreed it was worth while to continue to do but no one that attended the meeting volunteered to take it on at this stage.

Sarah -Jane said that it needs to be started at the start of term 2 and to co-ordinate with Glen.

Sarah-Jane said it worked out a lot better last year with the teacher's involvement in getting the artwork done and when she spoke with Glen he had agreed.

Kids Art supply the paper, instructions, etc.

The lead would need to supply the paper in class lots to Glen at the start of term 2 to get the art underway.

Sarah -Jane said the website is very simple, and you follow the process. Log in details provided, register, confirm logo, how many boys, send original art. Sarah – Jane said she is happy to be contacted if needed for instruction.

Sam on behalf of the WPA thanked Sarah- Jane for her work on the WPA.

**Greeting Cards** – Not discussed.

**Membership management** – It was discussed as our numbers had reduced by half since last year with so many WPA families leaving for secondary school that we need new people to join the WPA. Sam will attend the New Parent Drinks on the 8th March and give a speech on the WPA and why its great to be part of it. It was then discussed that it would be good if a few WPA members could attend to mingle and promote the WPA at the Parent Drinks and that we can wear the WPA Monkey Kid t-shirts as WPA identifiers.

Mike informed us that there is a new marketing person starting soon at Wellesley and he will be able to assist with marketing for the WPA. He also suggested that we make use of the Wellesley social media and suggested that when we are advertising the WPA or the Class Reps that we provide more details for example what do we do, what we have done and who to contact etc. To put out a separate email as the items can get lost in the weekly EDM.

Sam reported that Mike has also agreed to the WPA specific email addresses for Chair, Treasurer and Secretary.

Cherie said she has started updating the current WPA list.

**Sunday Funday 2024** – Sunday Funday is the WPA event, and it has been scheduled for Sunday 10<sup>th</sup> March 2024. It was discussed that Caroline and Sam had previously volunteered to run the Sunday Funday, and Sam informed the group that she will be away on the actual day but can organise up to the date but can not be there on the day. She will check with Mel Main and Rob for details on what is needed. Sam will book the games, and bouncy castle. We require sausages, dishwasher etc for the BBQ, Rob has details on what is needed for the BBQ. We need to see Clint for the black plastic, pegs and chess set. Check black plastic to see if it needs replacing. Organise inflatables. Cherie and Caroline said they would be there on the day.

**Entertainment Books** – It was discussed that it was not a huge money maker and that some people did not use the entertainment books. Amy informed the group that she uses the Entertainment book and finds it good and being that there is not too much to do with organising it the group agreed that it was still worth while continuing. Amy will take the lead on the Entertainment books.

**Additional Items: -**

**Fundraising –**

Sam reported that after having a chat with Mike prior to the meeting that there are two other items we can look at for fundraising after the shades being resurfacing the flooring in the hall and developing an enviro garden area for the boys in top back corner of the school by the back gate.

Amy asked if we could fundraise or purchase more sporting equipment as her son is bringing his own footballs to school. It was agreed by all at the meeting that the WPA would supply \$1000 for more sports equipment, Sally to purchase what was required.

It was also discussed that we could host a quiz night to raise more money, sell tables, sell answers, donate items. It was suggested we approach Ruth Chinn as she had organized one in the past, but it was cancelled due to covid. It was suggested that term 2 or 3 is the best time to host this type of event.

**Schools Foundation:**

**Artbounne** – It was discussed that this is the main event for the foundation this year and it is a huge event for the foundation and Wellesley requiring around 20 to 30 volunteers with Thursday night being massive.

Mike noted Glen gets the artists and the new marketing person will market the event and assist with logistics.

Rob reported he has communicated with Glen and that he will be coming back to help with this event as he has had experience with the running of Artbourne in the past.

Class Reps 2023 – Not discussed.

**Principals Report:**

Mike reported the roll was currently at 238 and there are 39 on a waitlist. The school is very busy with years 1-6 camps this week. The parent evening went well and 93% of parent engagements booked.

They are looking at billeting next week as police vetting needs to be done. The new marketing person starts next week, and they are still in the process of filling the PE role. It has proved difficult to fill but they have had a strong candidate apply. Four advertisements with a lot of overseas interest and applications and 1 New Zealand teacher applied.

Mike attributes this to the brain drain in NZ with Australia offering 50K sign on bonuses.

**Treasurer's Report:**

Caroline emailed a copy of the treasurers report out to the WPA ending December 2023. Caroline did a run through of the report at the meeting noting that nothing had really changed since the last report. There is a total of \$24297

Term levies for 3 and 4 to be received soon and \$1300 for Kids Art to be received soon as well. 2 outgoings still to come.

**Other Items:**

Ding apologised in advance that she would not be able to make the WPA AGM meeting.

**Meeting ended:** 8.45pm

**Next meeting:** AGM followed by general meeting - Tuesday 12<sup>th</sup> March 2024, 7pm at Wellesley College

## REF: List of WPA Committee Members 2024

| <b>Name</b>               | <b>Position</b>        | <b>Son/s class</b> |
|---------------------------|------------------------|--------------------|
| Robert Pritchard          | Chair                  |                    |
| Sam Batchelar             | Deputy Chair           | Year 4             |
| Caroline Drury            | Treasurer              | Year 6             |
| Cherie Burnett            | Secretary              | Year 6             |
| Amy Anderson              |                        | Year 5             |
| Belinda Zohrab-McConnell  |                        | Year 8             |
| Anna Lane                 | Will help with events  | Year 3             |
| Ding Wang                 |                        | Year 5             |
| Melissa (Mel) Curry       |                        | Year 6             |
| Mia Dong                  |                        | Year 3             |
| Michael Bain              | Principal              | n/a                |
| Nicola Mackenzie -Maurd   | Class Rep Co-ordinator | Year 8             |
| Rebecca Clancy            |                        | Year 8             |
| Rebecca (Bec) Fitzpatrick |                        | Year 5 and 6       |
| Sarah-Jane Hays           |                        |                    |
| Tatsat Mishra             |                        | Year 3             |